The World BOSAI Forum / International Disaster and Risk Conference 2017, Sendai

Supplementary Information for Potential Session Hosts
About the Forum

The Sendai Framework, a global framework for disaster risk reduction, was adopted as the outcome document of the Third United Nations World Conference on Disaster Risk Reduction. Japan has been a leading country in the field of disaster risk reduction, and it has also received warm support around the world at the time of the Great East Japan Earthquake in 2011. As the host country for the Third United Nations World Conference on Disaster Risk Reduction held in 2015, Japan is not only required to promote domestic measures of disaster risk reduction but also is expected to take the lead in the Sendai Framework, deepening international cooperation.

As a part of our commitments, we will start holding the “World Bosai Forum/ International Disaster Risk Conference” from this year in Sendai City every two years, in partnership with the International Disaster and Risk Conference (IDRC) in Davos, Switzerland. Officials and experts from domestic and overseas industries, governments, academia and private sectors as well as local citizens will gather at the Forum, and findings and lessons from the Great East Japan Earthquake will be shared with the world. The World Bosai Forum also aims to create practical solutions for disaster risk reduction, instilling the term “Bosai” that encompasses a comprehensive concept from disaster risk reduction to reconstruction and recovery, to the world. We hope that hosting this Forum regularly will make Sendai/Tohoku a world-leading place of Bosai and will also contribute to building back Tohoku disaster areas better.

The First World Bosai Forum is scheduled to be held from November 25th to 28th, 2017, mainly at the Sendai International Center. The forum will be composed of meetings for experts and multi-stakeholders in the field of disaster risk reduction, and also of open-for-public events to express appreciation for the support at the time of the 2011 disaster and to report how the disaster areas have been recovered. The IDRC is a renowned conference where many disaster risk reduction specialists especially from Europe and the US gather. In the World Bosai Forum in Sendai, we look forward to meeting many officials and experts from Asia and other parts of the world, as well as many citizen participants.
Outline of the Forum

The Name of Conference:
The World BOSAI Forum / International Disaster and Risk Conference\(^1\) 2017, Sendai
(hereafter called WBF for short)

Scheduled Dates: November 25 (Sat) to 28 (Tue), 2017

Venue: Sendai International Center / Kawauchi Hagi Hall, Tohoku University

Organizer: World Bosai Forum Committee
Administration: Secretariat of the World BOSAI Forum (in the International Research Institute of Disaster Science, Tohoku University)

Joint Organizers (unfinalized): Tohoku University, Sendai City, Global Risk Forum GRF Davos
Partnership: governmental and international bodies
Expected Participants: A total of 500 specialists and citizen participants from various sectors including research institutions, international organizations, government organizations, corporate enterprises, non-governmental organizations.

[Time Table] Example (to be fixed later)

<table>
<thead>
<tr>
<th>AM</th>
<th>Day 1 (25th, Sat)</th>
<th>Day 2 (26th, Sun)</th>
<th>Day 3 (27th, Mon)</th>
<th>Day 4 (28th, Tue)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Opening / Plenary</td>
<td>Plenary and</td>
<td>Thematic and</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sessions</td>
<td>Thematic Sessions</td>
<td>Technical Sessions</td>
<td></td>
</tr>
<tr>
<td>PM</td>
<td>Cultural event and</td>
<td>Plenary Sessions</td>
<td>Plenary and</td>
<td>Thematic and</td>
</tr>
<tr>
<td></td>
<td>pre-opening</td>
<td>Thematic and</td>
<td>Technical Sessions</td>
<td>Technical Sessions</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Technical Sessions</td>
<td></td>
<td>/ Closing</td>
</tr>
</tbody>
</table>

Concurrent Events (not organized by the WBF):
- The 2nd National Conference on the Promotion of Disaster Risk Reduction\(^2\)
- Industry Exhibition

---

1 International Disaster and Risk Conference (Organizer: Global Risk Forum (GRF)) (http://idrc.info) has been held in Davos, Switzerland, every two years since 2006. The World Bosai Forum is partnering with the IDRC so that the IDRC and the World Bosai Forum/IDRC are held every year in turns in Davos and Sendai, respectively.

2 The 2nd National Conference on the Promotion of Disaster Risk Reduction (Organizer: Disaster Management, Cabinet Office) (The 1st Conference Website http://bosai-kokutai.jp/) will be held at the same venue on November 26th and 27th. This event is open to public, and its aim is to raise disaster awareness of the public. The participants to the WBF will be able to see the events of this conference, but the language will be only in Japanese. (The name of the event is unofficial; the official name is only given in Japanese.)
**Programs (Sessions)**

All the plenary/thematic/technical sessions will have an allocation of 90 minutes. We call for thematic and technical sessions. We welcome proposals from academia, private sectors, NGO, international and other organizations.

1. **Plenary Sessions** (invited sessions only – no call for session proposals)
   Plenary sessions will be held in the Main Hall (1,000 seats), and basically they will not share the time slots with other types of sessions. A total of five slots are considered.

   < Plenary session themes currently being considered>
   - Implementation of the Sendai Framework
   - Sharing and Succession of Experience and Lessons of the 2011 Great East Japan Earthquake
   - Broadcasting and Education of Disaster Risk Reduction
   - Innovation on the Disaster Reduction Technology

2. **Thematic Sessions** (Organizers are requested to pay the session fee (see page 5))
   Thematic sessions will be held in large rooms (~200 seats). A thematic session will take place concurrently with other sessions. A total of about eight sessions are planned.

3. **Technical Sessions** (Organizers are requested to pay the session fee (see page 5))
   Technical sessions are held in moderate-sized rooms (50 ~ 120 seats). A technical session will take place concurrently with other sessions. A total of about 30 sessions are planned.

   < Examples of thematic and technical session themes currently being considered>
   - Mainstreaming of Disaster Risk Reduction
   - Sendai Framework of Disaster Risk Reduction
   - Disaster Response, Recovery and Reconstruction Methodologies
   - Roles of the Media
   - Contribution of Academia and Science & Technology on Disaster Risk Reduction
   - Contribution of Public Sector

4. **Flash Talk Presentation** (presentation fee is requested (see page 5)
   A presentation space is planned to be prepared in an open space inside the building. Speakers will give 15-minutes (maximum) presentations. Participants from the private sector are envisioned as speakers.

5. **General Exhibition** (in English)

6. **Poster Sessions**
   We will call for poster presentations. The accepted posters will be presented in the poster venue.
Session Fees

[Thematic Session]
- Session fee per slot: **500,000 JPY (Tax included)**
- Time per slot: 90 minutes
- Items included in the fee:
  - Room heating and cooling cost (Air Conditioner)
  - (2) podium lights
  - Audio equipment package: (2) wireless microphones and (2) podium microphones
  - Visual equipment package: (1) projector and (1) screen
  - (1) laptop PC for presentation
  - Operation equipment
  - Audio Visual operators
  - Basic room/chair setup cost (For special setup, additional charges will apply.)

[Technical Session]
- Session fee per slot: **250,000 JPY (Tax included)**
- Time per slot: 90 minutes
- Items included in the fee:
  - Room heating and cooling cost (Air Conditioner)
  - (2) podium lights
  - Audio equipment package: (2) wireless microphones and (2) podium microphones
  - Visual equipment package: (1) projector and (1) screen
  - (1) laptop PC for presentation
  - Operation equipment
  - Audio Visual operators
  - Basic room/chair setup cost (For special setup, additional charges will apply.)

[Flash Talk Presentation]
- Fee for 15-minutes (maximum) talk: **125,000 JPY (Tax included)**
- Items included in the fee:
  - Audio equipment including (1) wireless microphone
  - Visual equipment package: (1) projector and (1) screen
  - (1) laptop PC for presentation
  - Operation equipment
  - Audio Visual operators
  - Space setup fee
  - Complimentary admission to the Forum for 3 people (Equivalent to 90,000 JPY)
Registration

This Forum aims to create a platform where participants from academia, government bodies, private companies, and citizens meet, discuss, and develop new partnerships. We welcome participants from all sectors. The most of the operation cost of this Forum will be covered by the registration fees, and we request the following fees from the participants. Online registration is scheduled to be open on the website of the World Bosai Forum in April, 2017.

<table>
<thead>
<tr>
<th>Category</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular (Whole period)</td>
<td>30,000 JPY</td>
</tr>
<tr>
<td>Regular (One day)</td>
<td>20,000 JPY</td>
</tr>
<tr>
<td>Student (Whole period)</td>
<td>20,000 JPY</td>
</tr>
<tr>
<td>Student (One day)</td>
<td>10,000 JPY</td>
</tr>
</tbody>
</table>